

# Palatines to America - Translation Research Services

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**Full Name(s), Mailing Address:** (please print or use mailing label)

**Phone Number(s):** \_\_\_\_\_

**E-Mail, if available** \_\_\_\_\_

**Are you a Pal-Am Member? No** \_\_\_\_\_ **Yes** \_\_\_\_\_ **Member #** \_\_\_\_\_

If the item is in Old German Script, do you want a typed transcription in German, as well as a translation into English? (please check one) **Yes** \_\_\_\_\_ **No** \_\_\_\_\_

How do you wish to receive the transcription and/or translation? (check one)

E-Mail message \_\_\_\_\_ E-mail attachment \_\_\_\_\_ USPS Mail \_\_\_\_\_

**Your Signature (required)** \_\_\_\_\_

## IMPORTANT:

\*Please write any special instructions or necessary details on the back of this sheet or enclose a separate sheet.

\*The charge for the service is as follows: \$35 per hour for members and \$75 per hour for non-members.

\*Please realize that there are many variables relating to readability. We cannot guarantee the accuracy of our volunteer translators, as their skills, experience levels and regional specialties vary widely.

\*We reserve the Right to refuse projects if considered too long or too illegible. We prefer projects of few than 200 words.

\*Because our translators are all busy volunteers, we cannot guarantee "RUSH" service, and "OVERNIGHT" shipping is not available.

\*If we are given a reasonable deadline due to a planned research trip, etc., we will try our best to deliver by \_\_\_\_\_ (your requested date).

\*This service is available to current Pal-Am members and non-members.

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FOR STAFF USE ONLY:

Translator(s): \_\_\_\_\_ Date Sent: \_\_\_\_\_

Sent to translator by: E-mail \_\_\_\_\_ E-mail Attachment \_\_\_\_\_ USPS \_\_\_\_\_

Date results sent to Client: \_\_\_\_\_

Hours logged by Translator Project: \_\_\_\_\_ Date Fee Received \_\_\_\_\_ Amount \_\_\_\_\_